



PRE-AWARDS GRANTS MANAGER

About the Position

The collaborative laboratory Value for Health CoLAB (VOH), funded by PRR – MISSÃO INTERFACE, has opened a job position for the role of **Pre- Awards Grants Manager**.

We are looking for a self-motivated and detail-oriented professional, experienced in business development, nonprofit operations, in the healthcare sector to support our researcher team in applying for calls and managing research grants. The Pre-Awards Grants Manager will be a valued member of a multidisciplinary team, working closely with the research teams as well as with staff in the areas of scientific communication and financial controlling. The ideal candidate will have expertise in both scientific and financial aspects of research projects.

Key Responsibilities

- Manages to scout for funding opportunities and supports for the development and submission of applications;
- Conducts prospect research and develops innovative methods to expand our funding sources;
- Timely sources and disseminates grant funding opportunities;
- Drafts elements of the proposal as required;
- Supports the writing of proposals;
- Assists researchers to prepare budgets for grant proposals;
- Cooperates with the different areas of VOH during all stages of application;
- Supports the Community Manager to design external visibility and awareness of VOH activities;
- Suggests ways to make current prospect tracking more efficient, and implements agreed-upon solutions;
- Helps maintain the prospect calendar and partners databases;
- Participates in national and international networks;
- Ensures pre-award yearly KPI.

Requirements

- MSc degree in a science related field, preferably related to digital innovation and healthcare;
- Experience (minimum of 3 years) in supporting competitive applications, national, EU and others, such as PT2020, PRR, H2020, Horizon Europe, EIT Health;
- Proficiency with digital working tools, such as MS Office, Asana, Miro, etc.
- Excellent written and oral communication skills, both in English and Portuguese;
- Ability to self-motivate and think critically to bring creative ideas and solutions to assigned tasks;
- Exceptional interpersonal skills and positive energy;
- Attention to detail and ability to multitask;
- Excellent organization and ability to juggle multiple priorities and tasks;
- Passion and genuine interest for healthcare;
- Experience in the area of digital health or know-how about Medtech, digital health value-chain, and market access in Europe will be valued.

Candidates with a foreign degree or diploma must provide proof of recognition of the degree in accordance with Decree-Law No. 66/2018. Any candidate without recognition of the grade(s) will not be admitted to evaluation.

About VOH

VOH is a nonprofit collaborative laboratory, whose mission is to help people and organizations to measure the value in health. VOH aims to accelerate the fundamental restructuring of healthcare delivery towards a paradigm shift to Value-Based Healthcare. The founding partners, Universidade NOVA de Lisboa, Fraunhofer Portugal, Vodafone and CUF, have centralized competencies and resources to create this CoLAB to accelerate fundamental restructuring of Healthcare delivery towards a paradigm shift to Value-based Healthcare and patient empowerment. Our experience in digital transformation and technology transfer in the health sector, our closer working collaboration with people, health organizations (private and public) and universities, enable us to characterize, model and optimize health care trajectories. VOH validates innovative methodologies to measure outcomes and costs and to provide trustful scientific evidence under the scope of Value-based Healthcare principles.

What you can expect from VOH

- Opportunity to work in a dynamic and innovative environment;
- Opportunity to join a multidisciplinary team, with research and innovation projects in different areas of Value-based Healthcare;
- Explore the possibility to create professional network within the academic and business environments.

How to apply

To apply please send:

1. a letter of motivation (pdf file) why you would be a suitable candidate;
2. curriculum vitae with copy of qualification certificates and copy of other relevant supporting documents (pdf file).

The application should be sent until **29th January 2023** to the following email address: **careers@vohcolab.org**.

More information regarding the application evaluation.

Notification of Results

The final result of the evaluation will be sent to all applicants via email. Value for Health CoLAB is free to fill the seat or not and may suspend or terminate the process at any time by informing all applicants.

Remuneration Statute

The remuneration associated with the performance of the work corresponds to TRU ¹ Remuneration Index 26 to 30, depending on the experience.

Workplace

Hybrid (Lisbon, Av. Fontes Pereira de Melo)

Law applicable to the conclusion of the contract

Decree-Law no. 57/2017, of August 29, amended by Law no. 57/2017, of July 19 and Labor Code - uncertain terminating term employment contract.

Data Protection

According to the GDPR - General Data Protection Regulation, the data collected will be processed exclusively for the purpose of processing the application.

¹ Tabela Remuneratória Única - DGAEP